



COLLEGE of  
**PROFESSIONAL &  
GLOBAL EDUCATION**

## Winter 2025 Deferment Request

### Submit Request Options

Email: [sfsucel@sfsu.edu](mailto:sfsucel@sfsu.edu) (preferred option)

Mail or In-person: San Francisco State University, College of Professional & Global Education  
Science and Engineering Innovation Center, 5<sup>th</sup> Floor, 1600 Holloway Ave, San Francisco, CA 94132

**The deadline to submit this request is December 13, 2024.**

If you are **approved for Winter deferment**, Winter Session fees are due by **February 21, 2025** (Spring 2025 Census Day).

**By completing this form, you are giving authorization to use a portion of your Spring 2025 financial aid award to pay your Winter Session fees.** (Deferment is not available for self-support programs including Clinical Lab Science, Construction Professional certificates, San Francisco Discover and Semester @ SF State).

**Determinations are based on you registering for full-time units (12+) for Spring 2025 and receiving enough aid to cover the fees listed below.** The Winter units you take will not count toward your Spring 2025 enrollment level.

**Approval of this deferment does NOT guarantee that you will have enough funds to cover all necessary expenses for Winter and/or Spring terms.**

To defer your Winter Session fees based on your Spring 2025 financial aid award, you must have enough financial aid to cover:

- Spring 2025 tuition and campus local fees: \$3,925
- Miscellaneous student fees, lab fees
- Winter Session course fees: approximately \$1,080 per 3-unit course

*Review Cost of Attendance information here: <https://financialaid.sfsu.edu/cost-of-attendance>  
You can find your personal Cost of Attendance in the "View Financial Aid" section of your Student Center.*

Attach a screenshot or printout of your Spring 2025 Term Award Detail from your Student Center showing your Spring 2025 details (directions to access your term award details can be found [here](#)). If your term award is less than \$3,925 your deferment will not be approved.)

Additionally, your Winter courses **MUST** apply to your declared degree program.

You will be notified by December 20, via email, whether you have been approved or denied deferment for your Winter Session fees.

- *If you are denied, your Winter Session course fees must be paid by January 2, 2025 or you will be dropped from your course(s)* and owe any applicable fees.
- *If you are approved, you are responsible for confirming you have met all disbursement requirements for your financial aid funds to be disbursed to pay your fees.* Be sure to check your To Do list and Holds and Alerts in your Student Center.
- *If you become ineligible for financial aid after a deferment has been approved, you are responsible for the entirety of your Winter Session fees.* Please be aware that should a student or former student fail to pay a fee owed to the University, the University may “withhold permission to register, to use facilities for which a fee is authorized to be charged, to receive services, materials, food or merchandise, or any combination of the above from any person owing a debt” until the debt is paid (see Title 5, California Code of Regulations, Sections 42380 and 42381).

Policies governing CPaGE drops and refunds can be found [here](#).

I acknowledge that I have read and agree to the above Terms and Conditions.

Signature \_\_\_\_\_ SFSU ID \_\_\_\_\_

Printed Name \_\_\_\_\_

Date \_\_\_\_\_ Email \_\_\_\_\_